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| **Job Title:** Nursing Faculty – Open Rank | **FLSA Classification:**  Exempt Nonexempt |
| **Reports to:** Director of Nursing | **Location:** On campus (Austin, Texas) |
| **Department:** Nursing | **Division:** BSN |
| **Employment Category:**  Full-TimePart-Time | **Paygrade:** 615 |

**PRIMARY PURPOSE OF POSITION**

St. Edward’s University invites applications for a full-time, tenure-track assistant professor

position in the School of Nursing, to begin in Spring 2023 or August 2023. Candidates should have a medical-surgical, women’s health, pediatric health, and/or mental/behavioral health background with an interest and ability to support a diverse student body at a Hispanic-serving Institution. St. Edward’s University embraces excellence through diversity and especially encourages applications from women and members of underrepresented racial, ethnic, sexual, and gender minority groups.

St. Edward's University is a teaching institution and regards teaching as central to the mission. In

addition to being outstanding teachers, successful candidates will contribute to the scholarly

activities at St. Edward’s through research and community engagement.

St. Edward's embraces excellence through diversity, and encourages applications from members

of underrepresented groups.

This individual will provide full-time didactic, clinical and/or skills lab instruction for students within the Nursing program. Faculty must have a strong commitment to teaching and the ability to work effectively with others in a collegial environment. In addition, faculty must be dedicated to engaging students in an academic and clinical setting.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

**Responsibilities**

● Fulfill teaching requirements: 4/4 teaching load—total of 8 classes per academic year or the equivalent.

● Maintain an active, high quality scholarship agenda consistent with Boyer’s Model of Scholarship.

● Interact with local, regional, and national healthcare representatives to develop experiential learning opportunities for students.

● Provide academic advising and mentoring for undergraduate students.

● Develop new courses and curriculum as needed.

● Participate in assessment of student performance in the discipline.

● Maintain commitment to social responsibility in the classroom, in line with the University's

mission.

● Meet School and University service requirements through participation in committees and

campus initiatives.

● Fulfill other required faculty responsibilities as outlined in the St. Edward's University

Faculty Manual.

**QUALIFICATIONS**

**Qualifications**

As the school pursues CCNE accreditation, applicants must have the following credentials:

● Must have a minimum of a Master of Science in Nursing (MSN) Degree and clinical experience within the last two years. Doctoral degree preferred.

● Must hold a valid, unencumbered license to practice as an RN in the state of Texas prior to the start date of the appointment.

● All required university, state, and accrediting criteria for employment as a nursing faculty member must be maintained for continued employment.

● Undergraduate teaching experience is strongly preferred, as well as interest in developing simulation learning and online course delivery.

● Must have excellent organizational, communication, teaching and clinical decision-making skills.

● Prior experience with electronic health documentation and simulation is highly desired.

● Experience with and commitment to working with a diverse population.

● Interest in our university's global initiatives preferred.

**PHYSICAL REQUIREMENTS**

The expectations listed below are representative of the abilities that may be needed to fulfill the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Physical strength/endurance to enable him/her to perform/participate in the following activities:

* Physically able to lift various materials up to 25 pounds on an occasional basis.
* While performing required job tasks, physically able to bend, crouch and reach continuously.
* While performing required job tasks, physically able to remain seated, frequently to continuously.
* While performing required job tasks, physically able to remain standing up to 15% of the time.
* Possesses dexterity abilities required to operate a computer and other office equipment to perform related job responsibilities.

*This document describes the general purpose, duties and essential functions associated with this job and is not an exhaustive list of all duties that may be assigned or skills that may be required.*

*I have read and understand my job description and acknowledge that management reserves the right to change or reassign job duties or combine jobs at any time.*

Employee (Print Name): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employee (Signature): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| HR OFFICE USE ONLY: | |
| **Approved by:** | *Signature of the person with the authority to approve the job description* |
| **Printed Name of Approver:** | *Printed name of the person with the authority to approve the job description.* |
| **Date approved:** | *Date upon which the job description was approved* |
| **Reviewed:** | *Date when the job description was last reviewed* |